

For all course and administration
questions email:

nzcc2@eit.ac.nz | nzcc3@eit.ac.nz

or

alternatively you can phone your
Regional Learning Centre

EIT Hawke's Bay

501 Gloucester Street
Taradale, Napier 4112

Postal Address
Eastern Institute of Technology
Private Bag 1201
Hawke's Bay Mail Centre
Napier 4142

P 06 830 1587

EIT Tairāwhiti

290 Palmerston Road
Gisborne 4010

P 06 869 3152

Central Hawke's Bay Learning Centre

53 Russell Street, Waipukurau 4200

P 06 858 7009

Hastings Learning Centre

416 Heretaunga Street West
Hastings 4122

P 06 974 8936

Maraenui Learning Centre

18–20 Bledisloe Road
Maraenui, Napier 4110

P 06 842 0591

Wairoa Learning Centre

Cnr of Paul & Queen Streets
Wairoa 4018

P 06 838 7349

THE EXPERIENCE YOU NEED
& THE SUPPORT TO SUCCEED

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New Zealand Certificate in Computing Timetable

These are the times when there is an
EIT Learning Facilitator available to support you.

FEE FREE

Te Aho a Māui



**New Zealand Certificate in Computing
(User Fundamentals) [Level 2]**

- Computer hardware and software
- Internet and Email
- File and Folder Management
- Microsoft Word
- Microsoft Excel
- Microsoft Publisher
- Microsoft PowerPoint
- Paint

**New Zealand Certificate in Computing
(Intermediate User) [Level 3]**

- Basic Troubleshooting
- Digital Communications
- Internet and Email
- Intermediate Level Microsoft Word
- Intermediate Level Microsoft Excel
- Microsoft Access
- Online Ethics and Etiquette
- Online Presentations
- Web Fundamentals

	Taradale Room C217, 2nd Floor C Block	Tairāwhiti	Hastings	Maraenui	Central Hawke's Bay	Wairoa	
	06 830 1587	06 869 3152	06 974 8936	06 842 0591	06 858 7009	06 838 7349	
Monday	10am-2pm		10am-2pm		9am-3pm	10am-2pm	Monday
Tuesday		10am-2pm	10am-2pm	11am-2pm	9am-3pm	10am-2pm	Tuesday
Wednesday	10am-2pm	10am-2pm	10am-2pm 4pm-8pm	10am-2pm	9am-3pm	10am-2pm	Wednesday
Thursday		10.30am- 12.30pm	10am-2pm	11am-2pm		10am-2pm	Thursday
Friday		11am-1pm	10am-2pm			10am-12pm	Friday

These are the times when there is an EIT Learning Facilitator available to support you.
Every effort has been made to ensure the times are correct at the time of printing, January 2020.